Assessment Time-management (suggest using pencil, or soft copy); Course =
Consider: How well do you want to do in this course (eg grade/mark)? Why?

Assessment	Sub-tasks?	Resources needed?	When (& where, how)	Potential obstacles	Done!
Due date	eg get materials; edit	eg 3 key papers;	will you work on sub-	& solutions	Reward?
Due date	before submission	instructor consult	task? eg Friday 9-12 Wk 4, library	eg socializing—schedule as reward	
Assessment 1					
Due?					
Worth?					
Assessment 2					
Due?					
Worth?					
Assessment 3					
Due?					
Worth?					
Assessment 4					
Due?					
Worth?					